

AGENDA
BOARD OF PUBLIC SAFETY
Tuesday, April 8, 2025
9:00 A.M.

Council Chambers

Municipal Building, 229 S. Second Street, Elkhart, IN 46516

<https://signin.webex.com/join>

1-415-655-0001 Meeting number 2300 133 8439

Password Safety25

- 1. ROLL CALL**
- 2. APPROVE AGENDA**
- 3. APPROVE MINUTES: Regular Meeting March 25, 2025**
- 4. POLICE DEPARTMENT**
 - Purchase of Panasonic Toughbook Computers
- 5. FIRE DEPARTMENT**
 - Agreement with Osolo Township Fire Department
- 6. COMMUNICATIONS CENTER**
- 7. BUILDING AND CODE ENFORCEMENT**
- 8. OTHER PUBLIC SAFETY MATTERS**
 - Fire Merit Commission Minutes
 - Claims and Allowance Docket Information
- 9. PUBLIC PARTICIPATION**
- 10. ADJOURNMENT**

BOARD OF PUBLIC SAFETY

Tuesday, March 25, 2025

Chairman Kara Boyles called a regular meeting of the Board of Public Safety (BOS) to order at 9:00 a.m., Tuesday, March 25, 2025. Clerk Nancy Wilson called the roll. Kara Boyles, Laesha Black, Dacey Davis, Anthony Coleman and Tessa Barnes were present.

1. APPROVE AGENDA

A motion was made by Laesha Black and seconded by Dacey Davis to approve the agenda. On motion by Laesha Black, seconded by Dacey Davis and carried 5-0, the agenda was amended by adding the Cellebrite Contract to the agenda under the Police Department, and the Laredo Agreement under Buildings and Code Enforcement. On motion by Dacey Davis, seconded by Laesha Black and carried 5-0, the amended agenda carried 5-0.

2. MINUTES- Regular Meeting March 11, 2025

On motion by Anthony Coleman, seconded by Laesha Black and carried 5-0, the minutes from March 11, 2025 were approved as presented.

3. POLICE

Chief Dan Milanese presented a contract with Faro Technologies to renew their software. On motion by Laesha Black, seconded by Dacey Davis and carried 5-0, the Board approved the Contract between the EPD and Faro Technologies to renew their software.

Chief Milanese presented a request to purchase the Genasys Protect real-time secure communication and collaboration platform. City Attorney Rose Rivera asked the Board to approve contingent upon Legal approval, and give Captain Snider authorization to sign the final contract. On motion by Dacey Davis, seconded by Laesha Black and carried 5-0, the Board approved the Contract between the EPD and Genasys Protect contingent upon Legal approval, and gave Captain Snider authorization to sign the final contract.

Chief Milanese notified the Board they were taking applications for the Citizens Academy April 15- June 17, 2025, Tuesdays 6:30-9:00 p.m. The academy is a way to learn about the Elkhart Police Department and the specialty units in an educational and interactive setting.

Chief Milanese presented a contract with Cellebrite to renew their software. The software is used to forensically extract information on cellular devices that have been obtained via a warrant. On motion by Laesha Black, seconded by Tessa Barnes and carried 5-0, the agreement with Cellebrite was approved.

4. FIRE

Division Chief Jason Gour presented Resolutions to dispose of surplus property for approval. On motion by Laesha Black, seconded by Anthony Coleman and carried 5-0, the Board approved Board of Safety Resolution 25-R-02 for the disposal of a jon boat. On motion by Laesha Black, seconded by Dacey Davis and carried 5-0, the Board approved Resolution 25-R-03 for the disposal of a boat trailer. On motion by Laesha Black, seconded by Dacey Davis and carried 5-0, the Board approved Resolution 25-R-04 for the disposal of a 2014 14ft inflatable boat for rescue. On motion by Laesha Black, seconded by Dacey Davis and carried 5-0, the Board approved Resolution 25-R-05 for the disposal of a 2017 motor. On motion by Laesha Black, seconded by Dacey Davis and carried 5-0, the Board approved Resolution 25-R-06 for the disposal of a 2014 Evinrude 4-stroke 40HP motor. On

BOARD OF PUBLIC SAFETY
Tuesday, March 25, 2025

motion by Laesha Black, seconded by Dacey Davis and carried 5-0, the Board approved Resolution 25-R-07 for the disposal of a 20ft boat trailer. On motion by Laesha Black, seconded by Dacey Davis and carried 5-0, the Board approved Resolution 25-R-08 for the disposal of a 25HP Evinrude motor.

5. COMMUNICATIONS CENTER

Dustin McLain invited the Board to their open house during National Telecommunicators Week on Wednesday, April 16, 2025 from 1p.m.- 5 p.m.

6. BUILDING AND CODE ENFORCEMENT

Tim Vistine presented a Compliance Agreement for 3212 Pleasant Plain Avenue for ratification. On motion by Dacey Davis, seconded by Anthony Coleman and carried 5-0, the BOS ratified the Compliance Agreement between the City of Elkhart and Nancy Baker regarding the property address 3212 Pleasant Plain Avenue, Elkhart, Indiana.

Tim Vistine presented an agreement between the City of Elkhart Building and Code Enforcement Department and Laredo to access Real Estate Records at the Elkhart County Recorder. On motion by Dacey Davis, seconded by Anthony Coleman and carried 5-0, the Board approved the Laredo Agreement.

7. OTHER PUBLIC SAFETY MATTERS

Police and Fire Merit Commission Minutes

On motion by Anthony Coleman, seconded by Dacey Davis and carried 5-0, the Police Merit Commission Minutes from February 24, 2025 and the Fire Merit Commission Minutes from February 10, 2025 were accepted and placed on file.

8. PUBLIC PARTICIPATION

Diana Graham of 903 West Lusher told the Board about the passing of her husband Willie Joe Graham five years ago. At the end of her comments, Kara Boyles thanked her for her comments and took them under advisement.

9. ADJOURNMENT

Chairman Kara Boyles adjourned the Board of Safety meeting at 9:31 a.m.

Kara Boyles, Chairman

Attest: _____ Nancy Wilson, Clerk of the Board

Rod Roberson
Mayor

Dan Milanese
Chief



Police Department
175 Waterfall Dr.
Elkhart, IN 46516

574.295.7070
Fax: 574.293.0679

April 3, 2025

Board of Public Safety
Municipal Building
229 Second Street
Elkhart, Indiana 46516

RE: CDW

Dear Board Members,

I am requesting approval to purchase 30 Panasonic CF-33 Toughbook Computers. 12 of these will be installed in new squad cars this year. 18 of these will be used to replace aging and non-compatible computers currently on station. The 18 computers being replaced are not capable of being upgraded to Windows 11 which will be required in 2025. This will cause security issues with the current laptops in Squads.

The specifications quoted for the new computers were selected to ensure the ability to be upgraded for the foreseeable future.

The contract is approval by Legal.

Please let me know if you have further questions that I can answer. I look forward to your approval of this request.

Chief Dan Milanese
Elkhart Police Dept.
574-295-7070





Thank you for choosing CDW. We have received your quote.

Hardware

Software

Services

IT Solutions

Brands

Research Hub

QUOTE CONFIRMATION

PAPERLESS BILLING,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

[Convert Quote to Order](#)

ACCOUNT MANAGER NOTES: QUOTE EXPIRES ON 4/28

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PJNG553	3/21/2025	PJNG553	1960941	\$74,847.12

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Panasonic Emissive Keyboard for TOUGHBOOK CF-33 Laptop Mfg. Part#: CF-VEK335LMP Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	12	7485505	\$546.00	\$6,552.00
Havis Lite HA-33LVDLT2 - docking station Mfg. Part#: HA-33LVDLT2 Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	12	7407779	\$836.72	\$10,040.64
LIND PA1580-1642 - car power adapter - 120 Watt Mfg. Part#: CF-LNDDC120 UNSPSC: 39121006 Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	12	2090640	\$139.49	\$1,673.88
Panasonic Toughbook 33 - 12" - Intel Core i7 - 1370P - 32 GB RAM - 512 GB S Mfg. Part#: CF-338C-03BM Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	12	8239806	\$4,070.26	\$48,843.12
Panasonic Public Sector Service Package - extended service agreement - 2 ye Mfg. Part#: CF-SVCPSY5 UNSPSC: 81112307 Electronic distribution - NO MEDIA Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	12	4195499	\$588.52	\$7,062.24
Havis Laptop Screen Support - mounting component Mfg. Part#: DS-DA-420 UNSPSC: 31162313 Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	12	4838179	\$56.27	\$675.24

SUBTOTAL	\$74,847.12
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$74,847.12

PURCHASER BILLING INFO

Billing Address:
CITY OF ELKHART
229 S 2ND ST
ELKHART, IN 46516-3112
Phone: (574) 294-5471
Payment Terms: Net 30 Days-Govt State/Local

DELIVER TO

Shipping Address:
CITY OF ELKHART POLICE DEPARTMENT
175 WATERFALL DR
ELKHART, IN 46516-3601
Shipping Method: DROP SHIP-GROUND

Please remit payments to:

CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

**Sales Contact Info**

Ryan Marron | (877) 219-8208 | ryamarr@cdwg.com

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<http://www.cdwg.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

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Hardware Software Services IT Solutions Brands Research Hub

QUOTE CONFIRMATION

PAPERLESS BILLING,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

[Convert Quote to Order](#)

ACCOUNT MANAGER NOTES: QUOTE EXPIRES ON 4/28

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PJNG579	3/21/2025	PJNG553	1960941	\$109,746.00

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Havis Lite HA-33LVDLT2 - docking station Mfg. Part#: HA-33LVDLT2 Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	18	7407779	\$836.72	\$15,060.96
LIND PA1580-1642 - car power adapter - 120 Watt Mfg. Part#: CF-LNDDC120 UNSPSC: 39121006 Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	18	2090640	\$139.49	\$2,510.82
Panasonic Toughbook 33 - 12" - Intel Core i7 - 1370P - 32 GB RAM - 512 GB S Mfg. Part#: CF-338C-03BM Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	18	8239806	\$3,930.00	\$70,740.00
Panasonic Public Sector Service Package - extended service agreement - 2 ye Mfg. Part#: CF-SVCPSY5 UNSPSC: 81112307 Electronic distribution - NO MEDIA Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	18	4195499	\$588.52	\$10,593.36
Havis Laptop Screen Support - mounting component Mfg. Part#: DS-DA-420 UNSPSC: 31162313 Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	18	4838179	\$56.27	\$1,012.86

SUBTOTAL	\$109,746.00
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$109,746.00

PURCHASER BILLING INFO**Billing Address:**

CITY OF ELKHART
229 S 2ND ST
ELKHART, IN 46516-3112
Phone: (574) 294-5471

Payment Terms: Net 30 Days-Govt State/Local

DELIVER TO**Shipping Address:**

CITY OF ELKHART POLICE DEPARTMENT
175 WATERFALL DR
ELKHART, IN 46516-3601
Shipping Method: DROP SHIP-GROUND

Please remit payments to:

CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

**Sales Contact Info**

Ryan Marron | (877) 219-8208 | ryamarr@cdwg.com

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Rod Roberson
Mayor

April 3rd, 2025

Rodney Dale
Fire Chief

Kristi Sommer
Assistant Fire Chief

Board of Safety
229 S. Second Street
Elkhart, IN 46516

Fire Department
500 East Street
Elkhart, Indiana 46516

RE: Sale of Boat and Motors to Osolo Township Fire Department

Phone: (574) 293-8931
Fax: (574) 522-1023

The following is a summary:

Email:
fire@elkhartfire.org

During the Board of Safety meeting held on March 25, 2025, the board voted to declare two 25-horsepower boat motors, a 14-foot inflatable boat, and a trailer as surplus items.

The Osolo Township Fire Department has signed an agreement to purchase these items. We request the Board of Safety to approve this sale and for Vice-Chairman LaLaesha Black to sign the agreement.

Rodney Dale
Fire Chief

AGREEMENT

This Agreement is made and entered into this ____ day of _____, 2025 by and between the City of Elkhart, Indiana a municipal corporation existing under the laws of the State of Indiana, and acting through its Board of Public Safety (hereinafter "City") and the Osolo Township Fire Department.

WHEREAS, City maintains a full time fire department; and

WHEREAS, In the course of operating its fire department, City maintains and the items listed in the attached Exhibit A.

WHEREAS, The equipment listed in Exhibit A is no longer needed by the City for its daily operations and is considered surplus property that may be sold pursuant to Indiana Code 5-22-22-1; and

WHEREAS, The Osolo Township Fire Department is located at 24936 Buddy Street, Elkhart IN 46514

WHEREAS, The Osolo Township Fire Department has agreed to purchase the items listed in Exhibit A.

NOW, THEREFORE, in consideration of the following, including the above stated recitals, the parties hereby agree as follows:

1. City agrees to sell the items listed in Exhibit A which is surplus property, for a total amount of three thousand five hundred dollars (\$3500.00) to the Osolo Township Fire Department.
2. In consideration for the transfer of said items listed in Exhibit A, Osolo Township Fire Department agrees to pay the sum of three thousand five hundred dollars (\$3500.00) to City. Such sum shall be tendered prior to the transfer of the items listed in Exhibit A.
3. Osolo Township Fire Department will be responsible for taking possession of said items listed in Exhibit A at its own cost and expense. Possession shall be tendered to the Osolo Township Fire Department at a place designated by the City, provided that such place must be within the corporate limits of the City of Elkhart, Indiana.
4. City agrees to fully and completely execute all necessary documents to effectuate the transfer of the items listed in Exhibit A.
5. Osolo Township hereby acknowledges and agrees that City is not a merchant with respect to the goods being transferred pursuant to this Agreement.
6. Osolo Township WARRANTS THAT IT HAS INSPECTED AND IS TAKING SAID ITEMS LISTED IN EXHIBIT A IN AN "AS IS" CONDITION. SAID ITEMS LISTED IN EXHIBIT A MAY NOT BE COMPLIANT WITH SAFETY LAWS, REGULATIONS OR CODES DUE TO THEIR AGE. CITY MAKES NO EXPRESS WARRANTY RELATING TO THE SAID ITEMS LISTED IN EXHIBIT A AND EXPRESSLY DISCLAIMS ANY

IMPLIED WARRANTIES, INCLUDING THE IMPLIED WARRANTY OF MERCHANTABILITY AND IMPLIED WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE. ANY STATEMENT OR COMMUNICATION BY CITY OR ITS AGENTS RELATING TO THE QUALITY OR ANY CHARACTERISTICS OF THE OF SAID ITEMS LISTED IN EXHIBIT A IS EXPRESSLY SUPERCEDED BY THIS AGREEMENT, IS WITHOUT FORCE AND EFFECT, AND THE OSOLO TOWNSHIP FIRE DEPARTMENT EXPRESSLY ACKNOWLEDGES THAT IT IS NOT RELYING UPON SUCH COMMUNICATION WHEN MAKING THE DECISION TO PURCHASE SAID ITEMS LISTED IN EXHIBIT A. FURTHER, ANY STATEMENT RELATING TO THE QUALITY OR CHARACTERISTICS OF THE ITEMS IN EXHIBIT A, NOT CONTAINED IN A WRITTEN DOCUMENT SIGNED BY CITY, IS WITHOUT FORCE AND EFFECT AND MAY NOT BE RELIED UPON BY OSOLO TOWNSHIP FIRE DEPARTMENT AT ANY TIME OSOLO TOWNSHIP FIRE DEPTMENT FURTHER AGREES THAT IN NO EVENT SHALL CITY BE LIABLE FOR ANY CLAIM, COST, DAMAGE OR LIABILITY, INCLUDING ANY INCIDENTAL, CONSEQUENTIAL, OR PUNITIVE DAMAGES CLAIMED BY OSOLO TOWNSHIP FIRE DEPARTMENT, RELATING TO THE USE OF THE ITEMS IN EXHIBIT A, FOLLOWING ITS DATE OF TENDER TO THE OSOLO TOWNSHIP FIRE DEPARTMENT.

7. Osolo Township Fire Department further agrees to indemnify and hold City harmless from any claim, cost, damage or liability relating to the items in Exhibit A, including its condition or use, and any malfunction, following the date of delivery to the Osolo Township Fire Department.
8. This document contains the entire Agreement between the parties relating to the transfer of and the compensation to be paid for such items listed in Exhibit A. Any previous agreement, statement, or communication by and between the parties or their respective agents is expressly superseded by the terms and conditions contained in this document.
9. This Agreement may only be modified by a subsequent, written instrument setting forth the changes and which is executed by both parties to this Agreement.
10. This Agreement shall be governed by the laws of the State of Indiana and any lawsuit arising out of this Agreement must be filed and thereafter maintained in the Elkhart County, Indiana Circuit or Superior Courts.
11. Any person executing this Agreement in a representative capacity hereby warrants that he or she has been duly authorized by his or her principal to execute this Agreement.

All of which is approved and agreed to by the parties, and or their respective governing boards, signature below indicating such approval and acceptance of the terms and conditions contained in this Agreement and the effectuation of such transfer of personal property.

"CITY"

THE CITY OF ELKHART,
INDIANA, by and through its Board of

"CITY"

Osolo Township Fire Department

THE CITY OF ELKHART,
INDIANA, by and through its Board of
Public Safety

By:

Dr. Kara Boyles, President

Lalaesha Black, Vice-Chairman

Date: _____

By:

Michael C. Smith
Fire Chief

Date: 3-26-25

Attest:

Nancy Wilson, Clerk
Board of Public Works

EXHIBIT A

Description	Model number/Serial Number/ID
1. 2017 Evinrude 25HP Motor	Model E25DRGABB/5412778
2. 2017 Evinrude 25HP motor	E25DTEAFD/05528702
3. 2014 Hoosier Custom 20Ft Boat Trailer	1HCB10164H117330
4. 14Ft IN-MAR Inflatable Boat	460-SR/IMG4SA53K718

FIRE MERIT COMMISSION
Monday, March 10, 2025

President Mandy Leazenby called a regular meeting of the Fire Merit Commission (FMC) to order at 3:30 p.m., Monday, March 10, 2025. Clerk Nancy Wilson called the role. Commissioners Mandy Leazenby, Jim Rodino and Bunita Fields-Buggs were present. Regina Fultes was absent.

1. AGENDA

On motion by Bunita Fields-Buggs, seconded by Jim Rodino and carried 3-0, the agenda was approved.

2. MINUTES

On motion by Jim Rodino, seconded by Bunita Fields-Buggs and carried 3-0, the minutes from the Regular Meeting on February 10, 2025 were approved.

3. FIRE DEPARTMENT

Request to Hire

Chief Rodney Dale presented Mr. Danielle Greene for hire effective March 10, 2025. Mr. Greene has satisfied all of the established requirements and was selected in the proper order per the approved hiring list. On motion by Jim Rodino, seconded by Bunita Fields-Buggs and carried 3-0, the FMC hired Daniel Greene effective March 10, 2025.

Chief Rodney Dale presented Mr. Aaron Hisey for hire effective March 10, 2025. Mr. Hisey has satisfied all of the established requirements and was selected in the proper order per the approved hiring list. On motion by Jim Rodino, seconded by Bunita Fields-Buggs and carried 3-0, the FMC hired Aaron Hisey effective March 10, 2025.

Chief Rodney Dale presented Mr. Wolfgang Alwine for hire effective March 10, 2025. Mr. Alwine has satisfied all of the established requirements and was selected in the proper order per the approved hiring list. On motion by Jim Rodino, seconded by Bunita Fields-Buggs and carried 3-0, the FMC hired Wolfgang Alwine effective March 10, 2025.

Chief Rodney Dale presented Mr. Ethan Robinson for hire effective March 10, 2025. Mr. Robinson has satisfied all of the established requirements and was selected in the proper order per the approved hiring list. On motion by Bunita Fields-Buggs, seconded by Jim Rodino and carried 3-0, the FMC hired Ethan Robinson effective March 10, 2025.

Chief Rodney Dale presented Mr. Steven Vergonet for hire effective March 10, 2025. Mr. Vergonet has satisfied all of the established requirements and was selected in the proper order per the approved hiring list. On motion by Jim Rodino, seconded by Bunita Fields-Buggs and carried 3-0, the FMC hired Steven Vergonet effective March 10, 2025.

Chief Rodney Dale presented Mr. Reniko Stout for hire effective March 10, 2025. Mr. Stout has satisfied all of the established requirements and was selected in the proper order per the approved hiring list. On motion by Bunita Fields-Buggs, seconded by Jim Rodino and carried 3-0, the FMC hired Reniko Stout effective March 10, 2025.

Chief Rodney Dale presented Mr. Kenneth Carson Jr. for hire effective March

FIRE MERIT COMMISSION

Monday, March 10, 2025

10, 2025. Mr. Carson has satisfied all of the established requirements and was selected in the proper order per the approved hiring list. On motion by Jim Rodino, seconded by Bunita Fields-Buggs and carried 3-0, the FMC hired Kenneth Carson Jr. effective March 10, 2025.

Chief Rodney Dale presented Mr. Gage Wiles for hire effective March 10, 2025. Mr. Wiles has satisfied all of the established requirements and was selected in the proper order per the approved hiring list. On motion by Bunita Fields-Buggs, seconded by Jim Rodino and carried 3-0, the FMC hired Gage Wiles effective March 10, 2025.

Chief Rodney Dale presented Mr. Terry Bloss for hire effective March 10, 2025. Mr. Bloss has satisfied all of the established requirements and was selected in the proper order per the approved hiring list. On motion by Jim Rodino, seconded by Bunita Fields-Buggs and carried 3-0, the FMC hired Steven Vergonet effective March 10, 2025.

Chief Rodney Dale presented Mr. Cody Scott for hire effective March 10, 2025. Mr. Scott has satisfied all of the established requirements and was selected in the proper order per the approved hiring list. On motion by Bunita Fields-Buggs, seconded by Jim Rodino and carried 3-0, the FMC hired Cody Scott effective March 10, 2025.

Chief Rodney Dale presented Mr. Ty Parker for hire effective March 10, 2025. Mr. Parker has satisfied all of the established requirements and was selected in the proper order per the approved hiring list. On motion by Jim Rodino, seconded by Bunita Fields-Buggs and carried 3-0, the FMC hired Ty Parker effective March 10, 2025.

Mayor Rod Roberson swore them in as follows: "I do solemnly swear to faithfully execute the duties as a Probationary Recruit for the Elkhart Fire Department for the next 18 weeks; to selflessly serve the citizens and members of the Elkhart Fire Department with respect, honor, and integrity. I will uphold the Mission of the Department, the Constitution of the United States of America, the State of Indiana, and the laws, rules and regulations of the City of Elkhart and the Elkhart Fire Department." Mandy took a recess for photos and family time.

Request to Hold a Public Hearing

On motion by Jim Rodino, seconded by Bunita Fields-Buggs and carried 3-0, the FMC granted permission to advertise for a Public Hearing to be held on March 24, 2025 at 3:30 p.m. to receive and hear comments and objections from the public considering amendments to the Fire Merit Commission Rules.

Disciplinary Notice

Chief Dale presented notification of a written warning for Firefighter Scott Smeltzer for violating Indiana Code 36-8-3.5-17 Section 17 (2)(G).

Chief Dale presented notification of a verbal warning for Firefighter Marcus Perez for violating Indiana Code 36-8-3.5-17 Section 17 (2)(A).

Chief Dale presented notification of a verbal warning for Firefighter Drew Walters for violating Indiana Code 36-8-3.5-17 Section 17 (2)(A). Mandy Leazenby formally accepted the disciplinary notices and placed them on file.

FIRE MERIT COMMISSION
Monday, March 10, 2025

Beginning Accepting Applications

Chief Dale requested permission to begin accepting applications for new Firefighters on Monday, March 24, 2025. On motion by Bunita Fields-Buggs, seconded by Jim Rodino and carried 3-0, the FMC granted permission to begin accepting applications for hiring new Firefighters on March 24, 2025.

4. ADJOURNMENT

On motion by Jim Rodino, seconded by Bunita Fields-Buggs and carried 3-0, the City of Elkhart, Indiana Fire Merit Commission was adjourned at 4:04 p.m.


_____, Mandy Leazenby, President

Attest:  Bunita Fields-Buggs, Secretary



City of Elkhart
Controller

Memorandum

To: Board of Safety

CC: Board of Public Works

From: Jamie Arce, CPA, City Controller

Re: Claims and Allowance Approval

Date: March 26, 2025

Effective April 22, 2025, the Board of Public Safety will assume responsibility for approving financial claims for its respective departments, a role previously held by the Board of Works.

This change will include claims (expenses) related to the:

- Elkhart Police Department
- Elkhart Fire Department
- Elkhart 911 Communications
- Building and Code Enforcement

This transition is being implemented to ensure that the Board of Public Safety maintains comprehensive administrative oversight of both departmental operations and related financial expenditures. By aligning financial oversight with the Board's core responsibility for public safety, this adjustment enhances accountability and efficiency. Furthermore, it is consistent with the rationale behind the establishment of a separate Board of Public Safety.

The Controller's office staff have already begun working with all impacted departments to ensure a smooth transition. The Board of Works will continue to be the approver of all claims associated with the City's Bi-weekly payroll and monthly pension payments.

Should you have any questions or require further clarification, please do not hesitate to contact me directly.